

## **FOCUS OF TASK TYPES – FCE & ENGLISH IN MIND 4**

**WB refers to all exercises in the Work Book**

### **READING Paper One**

<b>FCE Part</b>	<b>Task Type &amp; Focus of Task</b>	<b>Tasks in EiM 4 with similar focus</b>
<b>1</b>	4 option multiple-choice for specific information and detailed comprehension	WB Unit 3 p19, WB Unit 4 p26, WB Unit 5 p31, Unit 7 p43, WB Unit 9 p55, WB Unit 13 p79,
<b>2</b>	insertion of missing sentences or paragraphs for sentence/paragraph cohesion	Unit 7 p43, Unit 8 p53, Unit 8 p57, WB Unit 9 p56, Unit 15 p102, WB Unit 15 p92, Unit 16 p108, WB Unit 16 p98
<b>3</b>	matching exercise (paragraph headings/people who ...)	Unit 4 p26, Unit 7 p46, Unit 11 p75, Unit 14 p96,

### **WRITING Paper Two**

<b>FCE Part</b>	<b>Task Type &amp; Focus of Task</b>	<b>Tasks in EiM 4 with similar focus</b>
<b>1</b>	letter or email (120 – 150 words) based on input material of up to 250 words with prompts	WB Unit1 p8,
<b>2</b>	Longer piece of continuous writing (120-180 words) focusing on control and use of language:	
	short story/narrative	Unit 1p11, WB Unit 5 p32, Unit 13 p95, Unit 16 p113
	article/competition entry	Unit 2 p17, WB Unit 8 p50, Unit 10 p73
	essay	Unit 3 p 23, Unit 11 p79
	informal letter	Unit 4 p29,
	description	Unit 5 p39, Unit 8 p57, WB Unit 12 p74, Unit 14 p101,
	formal letter	Unit 6 p45, Unit 9 p67, WB Unit 10 p62,
	summary	Unit 7 p51, Unit 15 p107
	report	Unit 12 p85, Unit 16 p119

**USE OF ENGLISH**  
**Paper Three**

<b>FCE Part</b>	<b>Task Type &amp; Focus of Task</b>	<b>Tasks in EiM 4 with similar focus</b>
<b>1</b>	3/4 option multiple-choice cloze– understanding of grammar and vocabulary in a short text	WB Unit 1 p8, WB Unit 2 p10, 14, 15, WB Unit 3 p21, Unit 4 p27, WB Unit 5 p29, WB Unit 5 p33, WB Unit 6 p39, WB Unit 7 p45, Unit 8 p59, WB Unit 8 p48, WB Unit 8 p51, WB Unit 9 P57, WB Unit 10 p63, WB Unit 11 p64, p69, WB Unit 12 p75, WB Unit 13 p81, WB Unit 14 p87, WB Unit 15 p93, WB Unit 16 p99
<b>2</b>	one-word cloze - understanding of grammar and vocabulary	Unit1 p7, WB Unit 3 p16, WB Unit 5 p30, Unit 7 p47, WB Unit 8 p49, WB Unit 9 p53, WB Unit 10 p60, Unit 11 p79, WB Unit 11 p65, Unit 13 p95, WB Unit 14 p84, WB Unit 15 p 89
<b>3</b>	word transformation – knowledge of lexis – prefixes, suffixes	WB Unit 11 p67
<b>4</b>	sentence transformation – control and understanding of grammatical structures; rephrasing and reformulating information	Unit 2 p14, WB Unit 4 p23, 24, WB Unit 8 p46, WB Unit 15 p88,89,

**LISTENING**  
**Paper Four**

<b>FCE Part</b>	<b>Task Type &amp; Focus of Task</b>	<b>Tasks in EiM 4 with similar focus</b>
<b>1</b>	3 option multiple-choice (short monologues) identifying key information	WB Unit 3 p21, WB Unit 6 p38, Unit 7 p48,
<b>2</b>	gap-fill (longer interview) for specific information	Unit 4 p28, WB Unit 8 p49, Unit 11 p82, WB Unit 14 p86, Unit 16 p112
<b>3</b>	matching exercise (statements to speaker) – short monologues	Unit 2 p15, Unit 3 p20, WB Unit 3 p21, Unit 7 p48, WB Unit 7 p44, Unit 9 p64, Unit 11 p76, Unit 13 p92, Unit 15 p104, Unit 16 p110
<b>4</b>	3 option multiple-choice – listening to identify attitudes, main ideas, opinions (longer interview/monologue)	Unit 4 p24, Unit 9 p64, Unit 10 p70

**SPEAKING**  
**Paper Five**

<b>FCE Part</b>	<b>Task Type &amp; Focus of Task</b>	<b>Tasks in EiM 4 with similar focus</b>
<b>1</b>	giving information of personal nature: family life, daily routines, free time activities etc	Unit 1 p7, Unit 4 p25, Unit 7 p51, Unit 9 p63, Unit 10 p71, Unit 14 p99, Unit 15 p102, Unit 16 p111
<b>2</b>	1-minute monologue with visual/spoken prompts – comparing and contrasting	Unit 6 p42, Unit 7 p48, Unit 15 p104, Unit 16 p109
<b>3</b>	collaborative task: discussion with other candidate using visual/spoken prompt	Unit 1 p11, Unit 2 p15, Unit 3 p20 p22, Unit 4 p26, Unit 5 p36, Unit 6 p41 p42, Unit 7 p46 p 49 p51, Unit 8 p54 p55, Unit 9 p63 p64 p67, Unit 10 p69, Unit 11 p75 p77, Unit 12 p81 p83, Unit 13 p91 p92 p93 p94, Unit 14 p97, Unit 15 p104 p 105, Unit 16 p109 111
<b>4</b>	discussion related to (3) – full answers, initiating and keeping a discussion going	Unit 1 p8, Unit 2 p 12 p15, Unit 5 p36, Unit 9 p65, Unit 10 p71, Unit 11 p76, Unit 12 p78 p83