CAMBRIDGE

face2face Advanced Workbook
Reading and Writing Portfolio: UK Adult
ESOL Core Curriculum Map (Level 2)

Reading and Writing Portfolio 1
Topic sentences

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
54–56	1	**Rt/L2/7a** **Rs/L2/1a**	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	2	**Rt/L2/7a** **Rs/L2/1a**	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	3	**Rt/L2/7a** **Rs/L2/1a**	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	4	**Rt/L2/1a**	Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
	5	**Rt/L2/1a**	Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
	6	**Rt/L2/1a**	Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
	7	**Rs/L2/1a** **Rt/L2/1a**	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
	8	**Rt/L2/1a** **Rs/L2/1a**	Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	9	Rt/L2/1a	Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	10	Rt/L2/1a	Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling

Reading and Writing Portfolio 2
Competition entries

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
57–59	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	3	RW/L2/1a Rw/L2/2a	Read and understand technical vocabulary Use reference material to find the meanings of unfamiliar words
	4	Rw/L2/2a	Use reference material to find the meanings of unfamiliar words
	5	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	6	Rw/L2/2a	Use reference material to find the meanings of unfamiliar words
		Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	7	Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose
	8	Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Rw/L2/2a	Use reference material to find the meanings of unfamiliar words
		Ww/L2/1b	Develop strategies to aid accurate spelling
	9	Wt/L2/1b	Make notes as part of the planning process
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling

Reading and Writing Portfolio 3
A proposal

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
60–62	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	3	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	4	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	5	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	6	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Ws/L2/2a	Use sentence grammar consistently and with accuracy

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	7	Wt/L2/1a	Apply appropriate planning strategies
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/4a	Choose format and structure to organise writing for different purposes
		Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling

Reading and Writing Portfolio 4
A website post

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
63–65	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	3	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	4	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rt/L2/4a	Understand and identify how written arguments are structured
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	5	Rt/L2/4a	Understand and identify how written arguments are structured
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	6	Wt/L2/1b	Make notes as part of the planning process
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/4a	Choose format and structure to organise writing for different purposes
		Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling

Reading and Writing Portfolio 5
An article

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
66–68	1	Rt/L2/2a Rt/L2/7a	Identify the purposes of a wide range of texts, whether inferred or explicitly stated Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	3	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	4	Rt/L2/2a Rt/L2/1a	Identify the purposes of a wide range of texts, whether inferred or explicitly stated Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
	5	Rt/L2/7a Rs/L2/1a Rt/L2/1a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity
	6	Rs/L2/1a Ws/L2/2a Ws/L2/3a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text Use sentence grammar consistently and with accuracy Use pronouns to lessen repetition and improve the clarity of writing
	7	Ws/L2/2a Ws/L2/3a	Use sentence grammar consistently and with accuracy Use pronouns to lessen repetition and improve the clarity of writing

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	8	Wt/L2/1b	Make notes as part of the planning process
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/4a	Choose format and structure to organise writing for different purposes
		Wt/L2/5a	Choose formal and informal language appropriate to purpose and audience
		Wt/L2/6a	Choose different styles of writing for different purposes
		Ws/L2/3a	Use pronouns to lessen repetition and improve the clarity of writing
		Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling

Reading and Writing Portfolio 6
Letters of complaint

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
69–71	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	3	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	4	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	5	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	6	Rs/L2/1a Ws/L2/2a	Use sentence grammar consistently and with accuracy Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	7	Rw/L2/3a Wt/L2/5a Wt/L2/8a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose Choose formal and informal language appropriate to purpose and audience Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
	8	Wt/L2/1b Wt/L2/2a Wt/L2/4a Wt/L2/5a Wt/L2/6a Wt/L2/8a Ws/L2/2a Ww/L2/1a Ww/L2/1b	Make notes as part of the planning process Select the level of detail to include in a range of texts and how much to write Choose format and structure to organise writing for different purposes Choose formal and informal language appropriate to purpose and audience Choose different styles of writing for different purposes Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen Use sentence grammar consistently and with accuracy Apply knowledge of vocabulary to aid accurate spelling Develop strategies to aid accurate spelling

Reading and Writing Portfolio 7
A review

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
72–74	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	3	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	4	Rt/L2/7a Rs/L2/1a Rt/L2/1a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text Understand and identify the different ways in which meaning is built up in a range of paragraphed texts of varying complexity

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	5	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ws/L2/3a	Use pronouns to lessen repetition and improve the clarity of writing
	6	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
	7	Wt/L2/1b	Make notes as part of the planning process
		Wt/L2/2a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Wt/L2/4a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/6a	Choose format and structure to organise writing for different purposes
		Wt/L2/8a	Choose different styles of writing for different purposes
		Ws/L2/3a	Use pronouns to lessen repetition and improve the clarity of writing
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose

Reading and Writing Portfolio 8
An informal email

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
75–77	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
	3	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose
	4	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose
	5	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose
	6	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	7	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	8	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose
	9	Wt/L2/1b	Make notes as part of the planning process
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/4a	Choose format and structure to organise writing for different purposes
		Wt/L2/5a	Choose formal and informal language appropriate to purpose and audience
		Wt/L2/6a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Wt/L2/8a	Choose different styles of writing for different purposes
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose

Reading and Writing Portfolio 9
Guidelines and instructions

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
78–80	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	3	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	4	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rt/L2/6a	Use organisational features and systems to locate texts and information
	5	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ws/L2/1a	Use a range of sentence structure which is fit for purpose
	6	Wt/L2/1a	Apply appropriate planning strategies
		Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/3a	Choose between different types of paragraph structure and the linguistic features that aid sequencing and coherence
		Wt/L2/4a	Choose format and structure to organise writing for different purposes
		Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling

Reading and Writing Portfolio 10
An extract from a novel

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
81–83	1	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
	2	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	3	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text

PAGE	EXERCISE/ACTIVITY	SKILL CODE	SKILL
	4	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	5	Rt/L2/7a	Use different reading strategies to find and obtain information, e.g. skimming, scanning, detailed reading
		Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	6	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
		Rw/L2/2a	Use reference material to find the meanings of unfamiliar words
		Rw/L2/3a	Recognise and understand vocabulary associated with texts of different levels of accessibility, formality, complexity, and of different purpose
	7	Rs/L2/1a	Use implicit and explicit grammatical knowledge, alongside own knowledge and experience of context, to help follow meaning and judge the purpose of different types of text
	8	Ws/L2/1a	Use a range of sentence structure which is fit for purpose
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
	9	Wt/L2/1b	Make notes as part of the planning process
		Wt/L2/2a	Select the level of detail to include in a range of texts and how much to write
		Wt/L2/6a	Choose different styles of writing for different purposes
		Wt/L2/8a	Use proof-reading to revise writing for accuracy, meaning, content and expression on paper and on screen
		Ws/L2/1a	Use a range of sentence structure which is fit for purpose
		Ws/L2/2a	Use sentence grammar consistently and with accuracy
		Ww/L2/1a	Apply knowledge of vocabulary to aid accurate spelling
		Ww/L2/1b	Develop strategies to aid accurate spelling