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UNIT 1,		
Communication		
Review, Units 1-3		
Pages 2-3 (Lesson A), 26 (Communication Review): Phrasal verbs		
Phrasal verbsseparable	Unit 134C, Exercise	Unit 94C & D, Exercise 94.2,
A friend is someone who	134.3, 134.4	94.3, 94.4
brings out the best in you.	Note: Units 135-142 are	
A friend is someone who	on phrasal verbs, but they	
brings the best out in you.	are not divided into separable/inseparable phrasal verbs	
Phrasal verbs—inseparable	Unit 134A, Exercise	Unit 94A, Exercise 94.1
Good friends are always	134.1	
happy to help when you run	Note: Units 135-142 are	
into trouble.	on phrasal verbs, but they are not divided into separable/inseparable phrasal verbs	
Three-word phrasal verbs	Unit 134B, Exercise	Unit 94F
Make new friends, but hang	134.2	
on to the old ones.		
Intransitive phrasal verbs	Not included	Unit 94B
True friends don't drift		
apart.		
Pages 6-7 (Lesson B), 26		
(Communication Review):		
Gerund and infinitive		
constructions		D 200 (C
(a) verbs that are normally	Unit 51A, B & C,	Page 208 (Grammar review
followed by a gerund	Exercises 51.1, 51.2, 51.3,	only)
They're considering starting a company team!	51.4	
(b) Verbs that are normally	Unit 52A, B, C & D,	Page 208 (Grammar review
followed by an infinitive	Exercises 52.1, 52.2, 52.3,	only)
I never expected to meet so	52.4	
many people!		

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(c) Verbs that are followed by	Unit 54A, B & C,	Page 208 (Grammar review
either a gerund or an infinitive	Exercises 54.1, 54.2, 54.3	only)
Last month I started	Unit 55A &B, Exercises 55.1, 55.2, 55.3	
taking/to take a history class.	Unit 56A, Exercises 56.1,	
	56.2, 56.3	
(d)Infinitives and gerunds in	Unit 43A, Exercises 43.1	Unit 23A, B, C, D & E,
the passive voice	Note: This unit is not	Exercises 23.1, 23.2, 23.3
I kept being invited by my	specifically about	
co-workers to a lunchtime	infinitives and gerunds in	
yoga class.	the passive voice, but it	
	includes examples of	
	these structures.	
UNIT 2,		
Communication		
Review, Units 1-3		
Pages 10-12 (Lesson A), 26		
(Communication Review):		
Common verb patterns (a)verb + infinitive	Unit 52A, B, C & D,	Page 208 (Grammar review
When I choose clothes, I	Exercises 52.1, 52.2, 52.3,	only)
tend to think of comfort first	52.4	() () () () () () () () () () () () () (
and appearance second.		
(b) verb + object + infinitive	Unit 53B, Exercises 53.1,	Unit 31B, Exercise 31.2
Celebrities sometimes	53.2, 53.3, 53.4	
inspire me to change the way		
I look.		
(c) verb + gerund	Unit 51A, B & C,	Page 208 (Grammar review
I hate choosing my outfits	Exercises 51.1, 51.2, 51.3,	only)
<i>in the morning.</i>	51.4	
(d) verb + object +	Not included	Unit 30C, Exercise 30.2
preposition +gerund High prices rarely prevent		
me from buying quality		
clothing.		
Pages 14-15 (Lesson B), 26		
(Communication Review):		
Cleft sentences with what		

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Cleft sentences with <i>what</i> <i>What's really important to</i> <i>me</i> is a person's smile.	Not included	Not included
Cleft sentences with verbs other than be <i>What I always notice is a</i> <i>person's hands.</i>	Not included	Not included
UNIT 3, Communication Review, Units 1-3		
Pages 18-19 (Lesson A): Indefinite and definite articles		
(a)Countable nouns Animal cloning beings with one cell from an animal — living, dead, or even extinct. From that, an exact copy of the animal can be created.	Unit 70A, B & C, Exercises 70.1, 70.2, 70.3, 70.4	Unit 45A & B, Exercises 45.1, 45.2
(b)Using plural nouns to make a general statement or making the same statement using a singular noun DNA profiles offer police a new way to fight crime. The DNA profile offers police a new way to fight crime.	Unit 72B, Exercises 72.1, 72.2	Unit 45B, Exercise 45.3 Unit 47A, Exercise 47.1
(c) Uncountable nouns in general statements In the future, artificial intelligence could have an impact on our daily lives.	Unit 73B, Exercises 73.1, 73.2	Not included
(d)Superlative adjectives and sequence markers The best computer programs can drive cars, play chess, and even recognize emotions.	Unit 105A, B & C, Exercises 105.1, 105.2, 105.3	Unit 46E, Exercise 46.2

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Page 21 (Lesson A):		
Contrasts with <i>while</i>		
Contrasts with <i>while</i>	Not included	Unit 82C, Exercise 82.4
While animal cloning is an		
amazing and powerful technology with possible		
benefitsmany people are		
voicing concerns about the		
ethics of this scientific		
innovation.		
Pages 22-23 (Lesson B):		
-ing clauses		
(a)The two actions happen at	Unit 66B, Exercises 66.1,	Not included
the same time or one action	66.2	
happens during another action		
My computer crashed		
printing the first page.		
(b)Having + past participle	Unit 66D, Exercises 66.3,	Unit 31C
(When one action happens before another action)	66.4	
Having completed a 20-		
page story, I clicked		
"print".		
(c) –ing clause for reasons	Unit 66D, Exercise 66.4	Not included
and explanations	- ,	
Being a curious person, I		
once decided to search the		
Web for my own name.		
UNIT 4,		
Communication		
Review, Units 4-6		
Pages 28-30 (Lesson A),:		
Reporting clauses		
Reporting clauses	Not included	Unit 33A, B, C & D, Exercises
In Turkey, many people		33.1, 33.2, 33.3, 33.4
agree (that) when someone		
goes on a journey, you should		
pour water on the ground		
to bring the person back		
safely.		

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Pages 32-34 (Lesson B):		
Reporting clauses in the		
passive		
Reporting clauses in the	Unit 43A, Exercise 43.1	Unit 25B, C, D & E, Exercises
passive		25.1, 25.2, 25.3
It is believed (that) the		
device emits a sound that		
irritates young people.		
UNIT 5,		
Communication		
Review, Units 4-6		
Pages 36-38 (Lesson A), 52		
(Communication Review):		
Suchthat and sothat		
(a) such $+$ noun $+$ that	Not included	Unit 81C, Exercise 81.4
It has such a big cast that	Note: <i>so</i> and <i>such</i> are	
it's one of TV's most	included, but not with <i>that</i>	
expensive shows to make.		
(b) so + adjective or adverb	Not included	Unit 73F, Exercise 73.3
The storylines are so	Note: <i>so</i> and <i>such</i> are	
gripping that you slip into	included, but not with <i>that</i>	
another world!	Not included	Not included
(c) so many and so few + countable nouns		INOU INCLUDED
There are so few good	Note: <i>so many</i> is included, but not with <i>that</i>	
shows on television tha t I	meruded, but not with that	
rarely watch it anymore.		
(d) So much and so little +	Not included	Not included
uncountable nouns	Note: <i>so much</i> is	
We all have so little free	included, but not with <i>that</i>	
time that we can't waste it.		
Page 38 (Lesson A):		
Clauses with because		
Clauses with because	Unit 110B & C, Exercises	Unit 80A, Exercise 80.1
I think people like it	110.2	
because it uses humor to		
make you think		
Pages 40-41 (Lesson B):		
Sentence adverbs		

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Sentence adverbs that show certainty Obviously , everything you find in a book you can learn from TV and movies.	Not included	
Sentence adverbs that show less certainty Parents are apparently instructing their children in reading at younger and younger ages.	Not included	Unit 78A, Exercise 78.1
Sentence adverbs that show possibility and probability <i>The Internet and e-books</i> <i>could potentially lead to the</i> <i>end of printed books as we</i> <i>know them.</i>	Not included	Unit 78A, Exercise 78.1
Sentence adverbs that show honest and direct intentions <i>Frankly</i> , <i>I'm looking</i> forward to not having to read so much.	Not included	Unit 78A, Exercise 78.1
Sentence adverbs that summarize Overall , people are putting too much emphasis on technology.	Not included	Not included
Sentence adverbs that show other attitudes Not surprisingly , literature doesn't interest people as much as it used to.	Not included	Unit 78A, Exercise 78.1
UNIT 6, Communication Review, Units 4-6		
Pages 44-46 (Lesson A), 53 (Communication Review): Double comparatives		

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Double comparatives	Unit 103D, Exercise	Not included
<i>The more</i> you like to dance,	103.4	The menualed
<i>the more</i> you appreciate		
music with a Latin beat.		
Pages 48-49 (Lesson B), 53		
(Communication Review):		
Will and would for habits		
and general truths		
Would as habitual past	Not included	Unit 16A, Exercises 16.1, 16.2
In his youth, Raymond		
<i>would</i> sing each week in his local choir.		
Will to express personal	Not included	Unit 16A, Exercise 16.1
habits or characteristic	Not menued	Olite TOA, Excluse To.1
behavior in the present		
When not recording, the		
multi-talented star will		
frequently act on TV, in		
movies, and in plays.		
Will to express facts that are	Not included	Unit 16A, Exercise 16.1
generally true		
True talent will always be		
noticed.		
UNIT 7,		
Communication		
Review, Units 7-9		
Pages 54-55 (Lesson A), 78		
(Communication Review):		
Optional and required		
relative pronouns	Unit OOA D C P D	Linit 52D Examples 52 1
Optional and required relative	Unit 90A, B, C & D, Exercises 90 1 90 2 90 3	Unit 53B, Exercise 53.1
pronouns (a)when the relative pronoun	Exercises 90.1, 90.2, 90.3, 90.4	
is the subject of the clause	Unit 91A &B, Exercises	
(the pronoun is required)	91.1 and 91.2	
People who/that are		
concerned with the effect of		
pesticides on the environment		
are buying organic produce.		

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(b)when the relative pronoun shows possession (the pronoun is required) <i>More professionals whose</i> <i>managers allow it are opting</i> <i>to "telecommute" or work</i> <i>from home.</i>	Unit 92A, Exercise 92.1	Unit 54A, Exercises 54.1, 54.2
(c) when the relative pronoun is the object of the clause (the pronoun is optional) Hybrid cars are an option (that/which) more people are choosing.	Unit 91B, Exercise 91.2	Unit 53B, Exercise 53.1, 53.2
Pages 58-59 (Lesson B): as		
if, as though, as, the way and like		
As if/as though She feels as if/as though hula is a gift from her Polynesian ancestors.	Unit 115A, C & D, Exercises 115.1, 115.3, 115.4	Unit 85B (vi), Exercise 85.3
As/the way He makes them just as/the way craftsmen did centuries ago.	Unit 113A, Exercise 113.1, 113.2 Note: <i>As</i> only (not <i>the</i> <i>way</i>)	Unit 79A, Exercise 79.1 Unit 87A, Exercise 87.2
Like Like his great teachers before him, he uses age-old techniques.	Unit 114A, B, C, D & E, Exercises 114.1, 114.2, 114.3	Not included
UNIT 8,		
Communication Review, Units 7-9		
Pages 62-63 (Lesson A): Placement of direct and indirect objects		
Placement of direct and indirect objects (a)direct object + to + indirect object Stores mail fliers to customers.	Not included	Unit 29A, Exercise 29.1, 29.2, 29.3

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(b)Indirect object + direct object Stores mail customers flyers.	Not included	Unit 29A, Exercise 29.1, 29.2
 (c) With some verbs, the indirect object cannot precede the direct object. They'll announce a big sale (it) to customers (them) by e-mail. 	Not included	Unit 29D, Exercises 29.2, 29.3
(d) With some verbs, the indirect object precedes the direct object and takes no preposition. <i>It only cost Rick two</i> <i>dollars!</i>	Not included	Unit 29C, Exercise 29.3
Pages 66-67 (Lesson B), 79		
(Communication Review):		
Verbs in the subjunctive		
Certain verbs are followed by the subjunctive I think consumers need to	Unit 32B, Exercises 32.1, 32.2, 32.3	Unit 39A, B & C, Exercises 39.1, 39.2
insist (that) advertisements		
be truthful in every respect. Certain expressions are frequently followed by the subjunctive: I believe it is essential that an ad be clever and witty in order to be effective.	Unit 32C, Exercise 32.2	Unit 39D & E, Exercises 39.1, 39.2, 39.3
UNIT 9,		
Communication Review, Units 7-9		
Pages 70-71 (Lesson A):		
Whenever and wherever		
contrasted with <i>when</i> and		
where		

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Whenever and wherever are used to introduce adverbial clauses N'Kisi's name is usually mentioned whenever experts talk about language use by animals.	Not included	Unit 59D
Sometimes when and where can be used interchangeably with whenever and wherever <i>Whenever/When</i> actors worked with Bart the Bear, they were always impressed.	Not included	Not included
Whenever and wherever cannot be used if the sentence refers to a specific time or location. When Brad Pitt worked with Bart in Legends of the Fall, he was very impressed.	Not included	Unit 54B Note: This shows how <i>when</i> refers to a specific time, and <i>where</i> to a location, but does not contrast them with <i>whenever</i> or <i>wherever</i>
Pages 74-75 (Lesson B): Noun clauses with <i>whoever</i> and <i>whatever</i>		
Beginning noun clauses with whoever and whatever Whoever travels with dogs knows how they jump all over. Whatever you're looking for can be found on the Internet, right?	Not included	Unit 54C, Exercise 54.4
UNIT 10,		
Communication		
Review, Units 10-12		
Pages 80-83 (Lesson A): Overview of passives		
(a)simple present Mark Twain's sayings are still often quoted today (by scholars).	Unit 40A, B & C, Exercises 40.1, 40.2, 40.3, 40.4	Unit 22D, Exercise 22.3

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(b present continuous	Unit 41D, Exercise 41.4	Page 224 (Appendix 1)
Twain's books are still		
<i>being read</i> all over the world.	Unit 41C, Exercises 41.2.,	Unit 22D Exempine 22.1
(c) present perfect <i>Twain's books have been</i>	41.3, 41.4	Unit 23D, Exercise 23.1
translated into every major	41.3, 41.4	
language.		
d) simple past	Unit 40A, B & C,	Unit 22A & D, Exercises 22.1,
Nelson Mandela was	Exercises 40.1, 40.2, 40.3,	22.2, 22.3
awarded the Nobel Peach	40.4	
Prize in 1993.		
(e) past continuous	Unit 41D, Exercise 41.4	Unit 23A, Exercises 23.1, 23.2
Mandela's fight was being		
<i>kept</i> alive (by activists) around the world.		
(f) future with going to	Not included	Page 224 (Appendix 1)
Mandela is always going to	Not menuded	Tage 224 (Appendix T)
be remembered for his great		
speeches.		
(g) past modals	Unit 41B, Exercise 41.4	Page 224 (Appendix 1)
No one should have been		
surprised.		
Pages 84-85 (Lesson B), 104		
(Communication Review):		
Subject-verb agreement		
with quantifiers Subject-verb agreement with	Unit 86A, B, C, Exercise	Unit 41A, Exercise 41.1, 41.2
quantifiers	86.1, 86.2, 86.3, 86.4	Unit 41A, Excluse 41.1, 41.2
(a) All (of), a lot of, lots of,	Note: This unit focuses	
plenty of, some (of), most (of)	on using all/all	
and fractions + a singular verb	of/most/most of/no/none	
(if the noun they modify is	of/etc. with nouns, it does	
uncountable or singular) or	not focus on subject-verb	
plural verb (if the noun they	agreement.	
modify is plural)		
Most people don't need to		
write well. Three-quarters of e-mail		
messages contain grammar		
errors.		
	1	1

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(b) Each of, every one of, none of, and collective nouns, such as majority (of) + singular verb (typically), but sometimes take a plural verb after a plural noun in informal speech <i>The majority of teenagers</i> <i>use/uses too much slang</i> .	Unit 89B	Unit 41A, Exercise 41.1, 41.2
 (c) Everyone, someone, anyone, no one each+ noun, and every + noun + singular verb <i>Every variety is correct</i>. 	Unit 89D, Exercise 89.4	Unit 41A, Exercise 41.1, 41.2
UNIT 11,		
Communication		
Review, Units 10-12		
Pages 88-89 (Lesson A), 104 (Communication Review): Compound adjectives		
Compound adjectives (a)adjective + noun + -ed <i>absent-minded</i>	Not included	Unit 69D, Exercise 69.4
(b)adverb + past participle much-=loved	Not included	Unit 69D, Exercises 69.3, 69.4
(c) adjective, adverb, or noun present participle adjective, adverb, or noun + present participle <i>easygoing</i>	Not included	Unit 69D, Exercise 69.4
Pages 92-93 (Lesson B), 104 (Communication Review):		
superlative compound adjectives		
Superlative compound adjectives (a) with <i>the most</i> or <i>the least</i> <i>I'm not the most easily</i> <i>impressed person</i> .	Not included	Not included

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(b) the +-est to an adjective or adverb <i>He is the hardest-working</i> <i>man</i> .	Not included	Unit 69D
 (c) after the verb be without a noun Of all the men I know, he's the hardest working. 	Not included	Not included
Page 94 (Lesson B): Phrasal verbs		
Phrasal verbs look to go through	Unit 134A &B, Exercises 134.1, 134.2	Page 222 (glossary)
UNIT 12,		
Communication		
Review, Units 10-12		
Pages 96-97 (Lesson A):		
subject-verb inversion in		
conditional sentences	NT / 1 1 1	
Subject-verb inversion in conditional sentences (a)In past unreal conditional	Not included	Unit 84B, Exercise 84.1
sentences, people sometimes replace <i>if</i> by inverting the subject and the auxiliary <i>had</i>		
<i>Had</i> they <i>been</i> unable to work together, the search		
engine might never have been created.		
(b) the same construction is	Not included	Unit 84B, Exercise 84.1
possible for negative		
sentences. Negative forms		
are not contracted and <i>not</i> is separated from had in these		
sentences.		
Had this company not		
created Hello Kitty, it		
wouldn't have become nearly		
so successful.		

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(c) In formal situations, people often replace <i>if</i> by putting the past subjunctive were at the beginning of unreal conditional sentences. <i>Were she to have been</i> <i>wealthy, she might not have</i> <i>gone into business.</i>	Not included	Unit 85B, Exercise 85.1
 (d) In present and future real conditionals, people often replace <i>if</i> by putting should at the beginning of the sentence. Should you want to buy natural skin care products, this company offers over 600 choices. Pages 100-101 (Lesson B), 	Not included	Unit 84A, Exercise 84.1
104 (Communication Review): Adverb clauses of condition		
Adverb clauses of condition (a)provided (that) and on the condition (that) <i>I would take almost any job</i> provided that there were opportunities to learn. <i>I would only take a job on</i> the condition that it offered long-term security.	Unit 112B, Exercises 112.3, 112.4	Unit 87A,
(b) Whether or not <i>I would quit a job that</i> <i>required me to be dishonest,</i> <i>whether or not it were high</i> <i>paying.</i>	Not included	Unit 86B, Exercise 86.3
(c) Assuming (that) <i>I wouldn't mind working in</i> <i>an office, assuming that I had</i> <i>the freedom to be creative.</i>	Not included	Unit 87A

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(d) Supposing (that) <i>Supposing I had the choice,</i> <i>I would prefer to work with a</i> <i>group rather than by myself.</i>	Not included	Unit 85B, Exercise 85.2 Unit 87A