

Your first job

Inferencing

A Write the number of the paragraph where each sentence could go.

- 6 a. I feel satisfied because I'm doing important work.
 ___ b. A professional appearance is an important part of my job.
 ___ c. I have a hard time scheduling my personal life around my work life.
 ___ d. The working world is very competitive!
 ___ e. I was surprised at how informal some of the older people at work were.
 ___ f. I'm not stupid just because this is my first job!
 ___ g. It's important to get along well with other people.

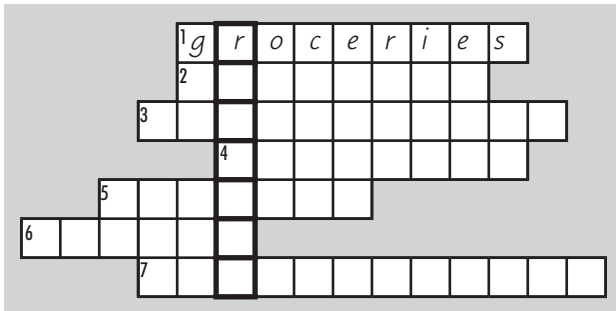
Context clues

B Find forms of the words in *italics> in the reading. Then match each word with its meaning.*

- | | |
|--|---------------------------------------|
| <u> b </u> 1. <i>figure . . . out</i> (par. 1) | a. get from a place |
| ___ 2. <i>keep . . . on</i> (par. 2) | b. find the solution |
| ___ 3. <i>pick up</i> (par. 3) | c. deal successfully with a situation |
| ___ 4. <i>get by</i> (par. 3) | d. become accustomed to |
| ___ 5. <i>get used to</i> (par. 5) | e. continue to employ |
| ___ 6. <i>make sure</i> (par. 8) | f. try to be certain |

Vocabulary

C Complete the puzzle. Then read down and answer this question:
What is one thing that workers want? _____



- | | |
|--|------------------------------|
| 1. food (par. 3) | _____ <i>groceries</i> _____ |
| 2. working together with other people (par. 7) | _____ |
| 3. teachers (par. 1) | _____ |
| 4. a job in a company (par. 4) | _____ |
| 5. an advantage (par. 7) | _____ |
| 6. people in general (par. 8) | the _____ |
| 7. the ability to learn and think (par. 4) | _____ |

Job satisfaction

Text organization

A Complete the outline with the phrases from the box.

- | | |
|--|---|
| <input type="checkbox"/> Advancement and personal growth | <input checked="" type="checkbox"/> Nature of work and job satisfaction |
| <input type="checkbox"/> Doing work well | <input type="checkbox"/> Things that create job satisfaction |
| <input type="checkbox"/> Making a contribution | <input checked="" type="checkbox"/> Being challenged |
| <input type="checkbox"/> Environment and corporate culture | <input type="checkbox"/> Flexible schedule and work-life balance |

I. Why people stay with their employers

A. *Nature of work and job satisfaction* _____

B. _____

C. _____

D. _____

E. Salary and benefits

II. _____

A. *Being challenged* _____

B. _____

C. _____

Details

B Match each job quality or condition with the best example.

- | | |
|--------------------------|---|
| ___ e 1. benefits | a. Employees choose their working hours. |
| ___ 2. advancement | b. Employees get difficult but interesting projects. |
| ___ 3. challenge | c. Employees get paid for their work. |
| ___ 4. flexible schedule | d. Supervisors tell employees when they do work well. |
| ___ 5. praise | e. Employees get health insurance. |
| ___ 6. salary | f. Employees get promotions. |

Vocabulary

C Complete the crossword puzzle.

Across

4. do well (par. 6)

5. abilities (par. 5)

6. survey (par. 1)

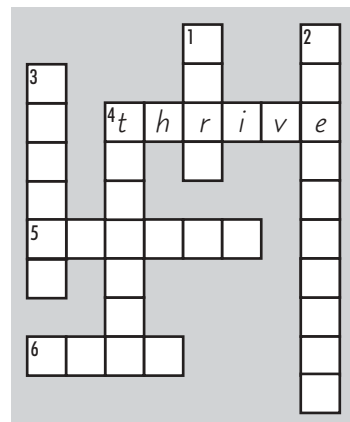
Down

1. receive money for work (par. 8)

2. imagination (par. 5)

3. say good things about (par. 6)

4. usual (par. 6)



Are you a workaholic?

Parts of speech

A Complete the chart with words from the reading.

	Adjective	Noun	Verb
1.	workaholic	<i>workaholic</i> (par. 3)	work
2.	preventable	prevention	(par. 4)
3.	insulting	(par. 5)	insult
4.	rewarding	reward	(par. 6)
5.	recognizable	(par. 6)	recognize
6.	relaxing	relaxation	(par. 8)

Inferencing

B Check (✓) the signs of workaholism.

- 1. You think about work all the time.
- 2. You work hard to finish work on time.
- 3. You take breaks when you get tired.
- 4. You work long hours on the weekends.
- 5. Your work is damaging your health.
- 6. You work overtime only if it's required.
- 7. You feel proud of your work.
- 8. You feel anxious when you're not at work.

Details

C Check (✓) the correct column.

		True	False	Not in the text
1.	More people are addicted to work than to food or exercise.			✓
2.	Workaholics never spend time with their families.			
3.	Working hard is not the same thing as being a workaholic.			
4.	Society disapproves of compulsive work.			
5.	About 15 percent of workers are workaholics.			
6.	Some companies approve of overwork.			

CHALLENGE

D Find the words with these meanings in Exercise A. Use the correct part of speech.

- 1. always working workaholic *adj.*
- 2. stop something from happening _____ *v.*
- 3. something mean you say to a person _____ *n.*
- 4. a payment or prize for good work _____ *n.*
- 5. identify something _____ *v.*
- 6. making you calm _____ *adj.*